

Forward Plan

September - December 2014

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 4 August 2014



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Culture (Democratic Services), Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Culture (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external partnerships; regional issues; economic development</p> <p>Oxford City Council liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor Rodney Rose</p>	<p>Internal management; HR & industrial relations; strategic rail; fire control; Emergency Planning</p> <p>West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Social Care</i> Councillor Mrs Judith Heathcoat</p>	<p>Adult Social Care</p> <p>Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Business & Customer Services</i> Councillor Nick Carter</p>	<p>Customer Services; Communications; ICT; support to SME's; Property</p>
<p><i>Cabinet Member for Children, Education & Families</i> Councillor Melinda Tilley</p>	<p>Education and Statutory Lead member for Children's Services</p>
<p><i>Cabinet Member for Cultural & Community Services</i> Councillor Lorraine Lindsay-Gale</p>	<p>Registration service, library service, Coroner's service; music service; adult learning; cultural services; tourism</p>
<p><i>Cabinet Member for Environment</i> Councillor David Nimmo Smith</p>	<p>Strategic planning with Oxfordshire; minerals strategy; waste management; environment management; transport</p> <p>South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Finance</i> Councillor Arash Fatemian</p>	<p>Finance</p>
<p><i>Cabinet Member for the Fire Service & Corporate Plan</i> Councillor Louise Chapman</p>	<p>Policy co-ordination; Fire & rescue; Trading Standards; equalities; localities; community cohesion</p>
<p><i>Cabinet Member for Public Health & the Voluntary Sector</i> Councillor Hilary Hibbert-Biles</p>	<p>Public Health and voluntary and community sector</p> <p>Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Governance Review 2014

To seek views to give to the Monitoring Officer on his draft recommendations on the Governance Review of the Council's decision-making arrangements, prior to formal submission of the recommendations by the Monitoring Officer to Full Council for decision.

Decision Maker and Target Date: **Cabinet, 16 September 2014**
Reason for amendment (if any) Decision due date for Cabinet changed from 15/07/2014 to 16/09/2014. Reason: Further work required.

Key Decision: No
Exempt Information: None
Consultations: All Councillors, Audit & Governance Committee, Performance Scrutiny Committee, Governance Review Sounding Board
Report By: County Solicitor & Monitoring Officer
Contact: Peter Clark, County Solicitor & Monitoring Officer Tel: (01865) 323907
Ref: 2014/080

Strategic Economic Plan (SEP) Update

To update Cabinet on the SEP.

Decision Maker and Target Date: **Cabinet, 16 September 2014**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Environment & Economy
Contact: Richard Byard, Service Manager - Economy & Skills Tel: 07584 909508
Ref: 2014/108

Delegated Powers of the Chief Executive - October 2014

To report on a quarterly basis any executive decisions taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). It is not for scrutiny call in.

Decision Maker and Target Date: **Cabinet, 21 October 2014**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Law & Culture
Contact: Sue Whitehead, Principal Committee Officer Tel: (01865) 810262
Ref: 2014/078

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

KEY DECISIONS

Flood Risk Management Consultation Responses

To seek approval of the proposed strategy.

Decision Maker and Target Date: **Cabinet, 21 October 2014**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: Key Stakeholder.
Report By: Director for Environment & Economy
Contact: Steve Smith, Service Manager - Network & Asset Management Tel:
(01865) 810435 Ref: 2014/107

NON-KEY DECISIONS

Staffing Report - Quarter 1 - 2014

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 16 September 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Human Resources Officer

Contact: Sue Corrigan, County HR Manager Tel: (01865) 810280

Ref: 2014/054

Cabinet Business Monitoring Report for Quarter 1

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 21 October 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Policy

Contact: Maggie Scott, Head of Policy Tel: (01865) 816081

Ref: 2014/077

Staffing Report - Quarter 2 - 2014

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 25 November 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Human Resources Officer

Contact: Sue Corrigan, County HR Manager Tel: (01865) 810280

Ref: 2014/096

CABINET MEMBER: ADULT SOCIAL CARE

KEY DECISIONS

NIL

NON-KEY DECISIONS

Outcome Based Contracting

To seek agreement to the inclusion of Social Care services in Outcomes Based Contracting.

Decision Maker and Target Date: **Cabinet, 16 September 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577
Ref: 2014/091

Deprivation of Liberty Safeguards

To consider the resource implications of increased activity.

Decision Maker and Target Date: **Cabinet, 16 September 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Kate Terroni, Area Service Manager - District Team Service Area
Central Tel: (01865) 815792
Ref: 2014/111

CABINET MEMBER: BUSINESS & CUSTOMER SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN, EDUCATION & FAMILIES

KEY DECISIONS

NIL

NON-KEY DECISIONS

Ofsted Inspection of Children's Services

To note and to seek endorsement of the Council's response to the recent Ofsted Inspection of Children's Services.

Decision Maker and Target Date:

Cabinet, 16 September 2014

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Lucy Butler, Deputy Director for Children's Social Care & YOS Tel:
(01865) 815165

Ref: 2014/093

Pre Schools on Maintained School Sites Under Licence or Lease: Proposed New Charging Arrangements

To seek approval.

Decision Maker and Target Date: **Cabinet Member for Children, Education
& Families, 6 October 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Children, Education & Families changed from 14/07/2014 to 06/10/2014. Reason: Further work and consultation required.

Key Decision: No

Exempt Information: None

Consultations: None

Report By: Director for Children's Services

Contact: Debbie Rouget, Early Years & Childcare Sufficiency & Access
Manager Tel: (01865) 810617 Ref: 2014/035

Oxfordshire Safeguarding Children Board (OSCB) Annual Report - Relevant Issues

To note the contents of the report.

Decision Maker and Target Date: **Cabinet, 21 October 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Hannah Farncombe, Safeguarding Manager Tel: (01865) 815273
Ref: 2014/103

Bicester School - Capacity Strategy

To approve the proposed strategy for school capacity in Bicester.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 3 November 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Children, Education & Families changed from 08/09/2014 to 03/11/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2014/003

Alteration of Upper Age Limit at Icknield Community College, Watlington

Whether to approve the age range alteration in order for the College to establish a new Sixth Form.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 3 November 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Public Consultation followed by Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2014/110

Progress Report on CLA and Leaving Care

To note progress and issues in relation to the Children and Young People in the Council's care.

Decision Maker and Target Date: **Cabinet, 25 November 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323098

Ref: 2014/097

Closure of West Kidlington Nursery School (to merge with West Kidlington Primary School)

To consider whether to proceed to publish a statutory notice on the closure of the Nursery School. Provision to become part of the Primary School.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 8 December 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445
Ref: 2014/100

Closure of Northfield School Hostel

To consider whether to close following publication of a statutory notice in October.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 8 December 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445
Ref: 2014/124

CABINET MEMBER: CULTURAL & COMMUNITY SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)

KEY DECISIONS

A34 Major Improvement Schemes

Stage 2b Business Case Update with:

- (i) Agreement
- (ii) Delegated Authority to Leader and Director to award external contract

Decision Maker and Target Date: **Cabinet, 16 September 2014**
Reason for amendment (if any)
Key Decision: Yes - Revenue Expenditure > £500,000
Exempt Information: Yes - Category 3 - commercial sensitive information - Annex
Consultations: N/A
Report By: Director for Environment & Economy
Contact: Jeremy Hollard, Commercial Delivery Manager Tel: 07765 906891
Ref: 2014/116

Changes to Parking Policy

To seek approval to change the policy to allow Districts powers to remove cars from Civil Enforcement Parking Zones.

Decision Maker and Target Date: **Cabinet, 16 September 2014**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: Consultation will be undertaken with police
Report By: Director for Environment & Economy
Contact: Steve Smith, Service Manager - Network & Asset Management Tel: (01865) 810435
Ref: 2014/118

Highways Asset Management Plan

To seek approval of the Highways Asset Management Plan.

Decision Maker and Target Date: **Cabinet, 16 September 2014**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: N/A
Report By: Director for Environment & Economy
Contact: Steve Smith, Service Manager - Network & Asset Management Tel: (01865) 810435
Ref: 2014/119

Statutory Rights of Way Management Plan

To seek approval of the plan after consultation.

Decision Maker and Target Date: **Cabinet Member for Environment, 9 October 2014**

Reason for amendment (if any) Decision due date for Cabinet changed from 15/07/2014 to 09/10/2014. Reason: Change from Cabinet to Cabinet Member meeting.

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Consultation with relevant stakeholders is underway and runs until 18 April 2014.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery
Contact: Steve Smith, Service Manager - Network & Asset Management Tel: (01865) 810435 Ref: 2014/023

Chilton Slip Roads A34

Stage 2b Business Case with:

- (i) Agreement;
- (ii) Delegated Authority to Leader and Director to award external contract.

Decision Maker and Target Date: **Cabinet, 21 October 2014**

Reason for amendment (if any)

Key Decision: Yes - Revenue Expenditure > £500,000

Exempt Information: Yes - Category 3 - commercial sensitive information - Annex

Consultations: N/A

Report By: Director for Environment & Economy

Contact: Jeremy Hollard, Commercial Delivery Manager Tel: 07765 906891 Ref: 2014/117

Oxfordshire Minerals & Waste Annual Monitoring Report 2014

To seek agreement to the Minerals & Waste Annual Monitoring Report for 2014, setting out progress on preparation of the Minerals & Waste Local Plan and the results of monitoring of minerals & waste planning policies.

Decision Maker and Target Date: **Cabinet Member for Environment, 6 November 2014**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Minerals & Waste Cabinet Advisory Group

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2014/122

Oxfordshire Minerals and Waste Local Plan: Core Strategy - Proposed Submission Document

To seek agreement to the Minerals & Waste Local Plan: Core Strategy – Proposed Submission Document, setting out the Council’s proposed planning strategy and policies for minerals and waste developments in Oxfordshire to 2030, for publication for comment and submission to the Secretary of State for examination.

Decision Maker and Target Date: **Cabinet, 25 November 2014**
Reason for amendment (if any) Decision due date for Cabinet changed from 21/10/2014 to 25/11/2014. Reason: Further work required.

Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: Public consultation on Draft Plan – February-April 2014; Engagement with key stakeholders under duty to co-operate; Minerals and Waste Cabinet Advisory Group.

Report By: Interim Deputy Director for Environment & Economy - Strategy & Infrastructure Planning
Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2014/026

Oxfordshire Local Aggregate Assessment 2014

To seek agreement to the Local Aggregate Assessment for 2014, setting out the Council’s updated annual assessment of the demand for, and supply of aggregate minerals in Oxfordshire.

Decision Maker and Target Date: **Cabinet, 25 November 2014**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: Engagement with key stakeholders under the duty to co-operate; Minerals & Waste Cabinet Advisory Group.

Report By: Director for Environment & Economy
Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2014/120

Oxfordshire Minerals & Waste Development Scheme (Sixth Revision) 2014

To seek agreement of a revised Minerals & Waste Development Scheme 2014, setting out the Council's updated programme for the preparation of the Oxfordshire Minerals & Waste Local Plan.

Decision Maker and Target Date: **Cabinet, 25 November 2014**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: Minerals & Waste Cabinet Advisory Group
Report By: Director for Environment & Economy
Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2014/121

Oxfordshire Minerals & Waste Local Plan - Review of Statement of Community Involvement

To recommend to Full Council a revised version of the Council's Mineral & Waste Statement of Community Involvement for adoption.

Decision Maker and Target Date: **Cabinet, 25 November 2014**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: Six weeks public consultation on a draft revised Minerals & Waste Statement of Community Involvement
September/October 2014
Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning
Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2014/123

Oxford Transport Strategy

To approve final draft.

Decision Maker and Target Date: **Cabinet Member for Environment, 16
December 2014**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Consultation with relevant stakeholders and public
consultation.

Report By: Interim Deputy Director for Environment & Economy - Strategy &
Infrastructure Planning

Contact: Daniel Round, Locality Manager Tel: (01865) 815623

Ref: 2014/099

NON-KEY DECISIONS

Proposed Minor Changes to Magdalen Road (North) CPZs

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 4
September 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for
Environment changed from 12/06/2014 to
04/09/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2014/038

Proposed Puffin Crossing - A417 Stanford in the Vale

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 4 September 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 24/07/2014 to 04/09/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2014/064

Proposed Parking Restrictions - Various Locations, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 4 September 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 24/07/2014 to 04/09/2014. Reason: To allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2014/069

Proposed Pedestrian Crossing - Windmill School, Margaret Road, Headington

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 4 September 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 24/07/2014 to 04/09/2014. Reason: To allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2014/082

Proposed Coach Parking Places - Oxford City Council

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 4 September 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 24/07/2014 to 04/09/2014. Reason: To allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2014/083

Proposed 20mph and Buildout - Oxford Crescent, Didcot

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 4 September 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2014/112

Position Statement on Major Development Proposals for Ground-Mounted Solar PV Arrays

To seek endorsement of the position statement as the County Council's view on the principle of ground-mounted solar PV development and the issues to be considered when developing planning applications for major solar energy proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 9 October 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 24/07/2014 to 09/10/2014. Reason: Item deferred from previous meeting.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Interim Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Linda Currie, Planning Strategy Officer Tel: (01865) 810432

Ref: 2014/071

Proposed Puffin Crossing - A417 East Challow

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 9 October 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 04/09/2014 to 09/10/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2014/065

Proposed Amendments to Parking Restrictions - Marston Road, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 9 October 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 04/09/2014 to 09/10/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2014/088

Proposed Amendments to Parking Restrictions - Park Road, Faringdon

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 9 October 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 04/09/2014 to 09/10/2014. Reason: to allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2014/087

Proposed Parking Restrictions - Various Laybys on A40/A418

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 9 October 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 04/09/2014 to 09/10/2014. Reason: to allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2014/086

Woodstock Town Centre Parking Review

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 9 October 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 04/09/2014 to 09/10/2014. Reason: to allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2014/085

Bridge Street, Witney - Proposed Zebra Crossing

The report highlights objections raised to and seeks approval of a new pedestrian crossing in Bridge Street, Witney, to help pedestrians cross this busy urban street.

Decision Maker and Target Date: **Cabinet Member for Environment, 9 October 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: Yes - Categories 1 & 2 - Personal Information - Annex

Consultations: Stakeholders, street notices and a letter drop

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2014/094

Oxford: Frideswide Square Main Works - Traffic Regulation Orders

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 9
October 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2014/101

Proposed Amendment to Speed Limit - A4074 Berinsfield

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 9
October 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2014/113

Consideration of Objections to Experimental Traffic Regulation Order - Station Road, Didcot

To seek approval of the proposal.

Decision Maker and Target Date: **Cabinet Member for Environment, 9
October 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2014/114

Proposed Zebra Crossing - A415 Kingston Bagpuize

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 6 November 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 04/09/2014 to 06/11/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2014/066

Proposed Amendments to Residents Parking Scheme - Abingdon

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 6 November 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 24/07/2014 to 06/11/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2013/017

Proposed Parking Restrictions - Radley

To seek approval to the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 6 November 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 24/07/2014 to 06/11/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2014/033

Proposed Puffin Crossing - Cumnor Hill

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 6
November 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Ref: 2014/115

CABINET MEMBER: FINANCE

KEY DECISIONS

NIL

NON-KEY DECISIONS

Service & Resource Planning Report 2015/16 - September 2014

To provide background and context to the service and resource planning process for 2015/16.

Decision Maker and Target Date: **Cabinet, 16 September 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865)
323995

Ref: 2014/053

2014/15 Financial Monitoring & Business Strategy Delivery Report - August 2014

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 21 October 2014**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Finance Officer
Contact: Kathy Wilcox, Chief Accountant Tel: (01865) 323981 Ref: 2014/076

Treasury Management Mid Term Review (2014/15)

To provide a mid term review of Treasury Management activity in 2014/15 in accordance with the CIPFA code of practice.

Decision Maker and Target Date: **Cabinet, 25 November 2014**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Finance Officer
Contact: Greg Ley, Financial Manager - Pension Fund Investments Tel: (01865) 323978 Ref: 2014/095

2014/15 Financial Monitoring & Business Strategy Delivery Report - October 2014

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 16 December 2014**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Finance Officer
Contact: Kathy Wilcox, Chief Accountant Tel: (01865) 323981 Ref: 2014/105

Service & Resource Planning Report 2015/16 - December 2014

To provide an update on the service and resource planning process for 2015/16.

Decision Maker and Target Date:

Cabinet, 16 December 2014

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995
Ref: 2014/106

CABINET MEMBER: FIRE SERVICE & CORPORATE PLAN

KEY DECISIONS

NIL

NON-KEY DECISIONS

Community Risk Management Action Plan (CRMP) Fire & Rescue - Draft

To seek approval of the draft Community Risk Management Plan – Fire & Rescue.

Decision Maker and Target Date:

Cabinet Member for the Fire Service & Corporate Plan, 8 September 2014

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Fire Officer

Contact: Matt Carlile, Business & Improvement Manager Tel: (01865) 855211
Ref: 2014/056

Enforcement Policy for Weight Restriction Enforcement in Oxfordshire

To seek approval of the prosecution policy relating to the breaches of weight restrictions in Oxfordshire.

Decision Maker and Target Date: **Cabinet Member for the Fire Service & Corporate Plan, 6 October 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for the Fire Service & Corporate Plan changed from 14/07/2014 to 06/10/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Fire Officer

Contact: Richard Webb, Trading Standards & Community Safety Manager Tel: (01865) 815791 Ref: 2013/156

Operational Peer Assessment Audit Action Plan

To seek approval for the strategic objectives in the operational assurance action plan.

Decision Maker and Target Date: **Cabinet Member for the Fire Service & Corporate Plan, 6 October 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Fire Officer

Contact: Simon Furlong, Assistant Chief Fire Officer Tel: (01865) 855206 Ref: 2014/104

CABINET MEMBER: PUBLIC HEALTH & THE VOLUNTARY SECTOR

KEY DECISIONS

NIL

NON-KEY DECISIONS

Chill Out Fund 2014/15 - September 2014

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date:

**Cabinet Member for Public Health & the
Voluntary Sector, 3 September 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager

Tel: (01865) 810649

Ref: 2014/055

Chill Out Fund 2014/15 - October 2014

To consider applications (if any) from the Chill Out Fund.

Decision Maker and Target Date:

**Cabinet Member for Public Health & the
Voluntary Sector, 15 October 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager

Tel: (01865) 810649

Ref: 2014/079

Chill Out Fund 2014/15 - November 2014

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date:

**Cabinet Member for Public Health & the
Voluntary Sector, 26 November 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager

Tel: (01865) 810649

Ref: 2014/098

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. No meetings in August.

Cabinet - 16 September 2014

- **Governance Review 2014** 2014/080
Peter Clark, County Solicitor & Monitoring Officer Tel: (01865) 323907
- **Strategic Economic Plan (SEP) Update** 2014/108
Richard Byard, Service Manager - Economy & Skills Tel: 07584 909508
- **Staffing Report - Quarter 1 - 2014** 2014/054
Sue Corrigan, County HR Manager Tel: (01865) 810280
- **Outcome Based Contracting** 2014/091
Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577
- **Deprivation of Liberty Safeguards** 2014/111
Kate Terroni, Area Service Manager - District Team Service Area Central Tel: (01865) 815792
- **Ofsted Inspection of Children's Services** 2014/093
Lucy Butler, Deputy Director for Children's Social Care & YOS Tel: (01865) 815165
- **A34 Major Improvement Schemes** 2014/116
Jeremy Hollard, Commercial Delivery Manager Tel: 07765 906891
- **Changes to Parking Policy** 2014/118
Steve Smith, Service Manager - Network & Asset Management Tel: (01865) 810435
- **Highways Asset Management Plan** 2014/119
Steve Smith, Service Manager - Network & Asset Management Tel: (01865) 810435
- **Service & Resource Planning Report 2015/16 - September 2014** 2014/053
Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995

Cabinet - 21 October 2014

- **Delegated Powers of the Chief Executive - October 2014** 2014/078
Sue Whitehead, Principal Committee Officer Tel: (01865) 810262
- **Flood Risk Management Consultation Responses** 2014/107
Steve Smith, Service Manager - Network & Asset Management Tel: (01865) 810435
- **Cabinet Business Monitoring Report for Quarter 1** 2014/077
Maggie Scott, Head of Policy Tel: (01865) 816081
- **Oxfordshire Safeguarding Children Board (OSCB) Annual Report - Relevant Issues** 2014/103
Hannah Farncombe, Safeguarding Manager Tel: (01865) 815273
- **Chilton Slip Roads A34** 2014/117
Jeremy Hollard, Commercial Delivery Manager Tel: 07765 906891
- **2014/15 Financial Monitoring & Business Strategy Delivery Report - August 2014** 2014/076
Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Cabinet - 25 November 2014

- **Staffing Report - Quarter 2 - 2014** 2014/096
Sue Corrigan, County HR Manager Tel: (01865) 810280
- **Progress Report on CLA and Leaving Care** 2014/097
Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323098
- **Oxfordshire Minerals and Waste Local Plan: Core Strategy - Proposed Submission Document** 2014/026
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
- **Oxfordshire Local Aggregate Assessment 2014** 2014/120
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
- **Oxfordshire Minerals & Waste Development Scheme (Sixth Revision) 2014** 2014/121
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
- **Oxfordshire Minerals & Waste Local Plan - Review of Statement of Community Involvement** 2014/123
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544

The Forward Plan

- **Treasury Management Mid Term Review (2014/15)** 2014/095
Greg Ley, Financial Manager - Pension Fund Investments Tel: (01865) 323978

Cabinet - 16 December 2014

- **2014/15 Financial Monitoring & Business Strategy Delivery Report - October 2014** 2014/105
Kathy Wilcox, Chief Accountant Tel: (01865) 323981
- **Service & Resource Planning Report 2015/16 - December 2014** 2014/106
Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995

Cabinet Member for Children, Education & Families - 6 October 2014

- **Pre Schools on Maintained School Sites Under Licence or Lease: Proposed New Charging Arrangements** 2014/035
Debbie Rouget, Early Years & Childcare Sufficiency & Access Manager Tel: (01865) 810617

Cabinet Member for Children, Education & Families - 3 November 2014

- **Bicester School - Capacity Strategy** 2014/003
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Alteration of Upper Age Limit at Icknield Community College, Watlington** 2014/110
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Cabinet Member for Children, Education & Families - 8 December 2014

- **Closure of West Kidlington Nursery School (to merge with West Kidlington Primary School)** 2014/100
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Closure of Northfield School Hostel** 2014/124
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Cabinet Member for Environment - 4 September 2014

- **Proposed Minor Changes to Magdalen Road (North) CPZs** 2014/038
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364
- **Proposed Puffin Crossing - A417 Stanford in the Vale** 2014/064
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364
- **Proposed Parking Restrictions - Various Locations, Oxford** 2014/069
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364
- **Proposed Pedestrian Crossing - Windmill School, Margaret Road, Headington** 2014/082
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364
- **Proposed Coach Parking Places - Oxford City Council** 2014/083
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364
- **Proposed 20mph and Buildout - Oxford Crescent, Didcot** 2014/112
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Cabinet Member for Environment - 9 October 2014

- **Statutory Rights of Way Management Plan** 2014/023
Steve Smith, Service Manager - Network & Asset Management Tel: (01865) 810435
- **Position Statement on Major Development Proposals for Ground-Mounted Solar PV Arrays** 2014/071
Linda Currie, Planning Strategy Officer Tel: (01865) 810432
- **Proposed Puffin Crossing - A417 East Challow** 2014/065
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364
- **Proposed Amendments to Parking Restrictions - Marston Road, Oxford** 2014/088
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364
- **Proposed Amendments to Parking Restrictions - Park Road, Faringdon** 2014/087
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364
- **Proposed Parking Restrictions - Various Laybys on A40/A418** 2014/086
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364
- **Woodstock Town Centre Parking Review** 2014/085
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

The Forward Plan

- **Bridge Street, Witney - Proposed Zebra Crossing** 2014/094
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364
- **Oxford: Frideswide Square Main Works - Traffic Regulation Orders** 2014/101
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364
- **Proposed Amendment to Speed Limit - A4074 Berinsfield** 2014/113
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364
- **Consideration of Objections to Experimental Traffic Regulation Order - Station Road, Didcot** 2014/114
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Cabinet Member for Environment - 6 November 2014

- **Oxfordshire Minerals & Waste Annual Monitoring Report 2014** 2014/122
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
- **Proposed Zebra Crossing - A415 Kingston Bagpuize** 2014/066
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364
- **Proposed Amendments to Residents Parking Scheme - Abingdon** 2013/017
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364
- **Proposed Parking Restrictions - Radley** 2014/033
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364
- **Proposed Puffin Crossing - Cumnor Hill** 2014/115
Jim Daughton, Service Manager - Delivery Tel: (01865) 323364

Cabinet Member for Environment - 16 December 2014

- **Oxford Transport Strategy** 2014/099
Daniel Round, Locality Manager Tel: (01865) 815623

Cabinet Member for the Fire Service & Corporate Plan - 8 September 2014

- **Community Risk Management Action Plan (CRMP) Fire & Rescue - Draft** 2014/056
Matt Carlile, Business & Improvement Manager Tel: (01865) 855211

Cabinet Member for the Fire Service & Corporate Plan - 6 October 2014

- **Enforcement Policy for Weight Restriction Enforcement in Oxfordshire** 2013/156
*Richard Webb, Trading Standards & Community Safety Manager
Tel: (01865) 815791*
- **Operational Peer Assessment Audit Action Plan** 2014/104
Simon Furlong, Assistant Chief Fire Officer Tel: (01865) 855206

Cabinet Member for Public Health & the Voluntary Sector - 3 September 2014

- **Chill Out Fund 2014/15 - September 2014** 2014/055
*Ruth Ashwell, Youth, Engagement & Opportunities - Service
Manager Tel: (01865) 810649*

Cabinet Member for Public Health & the Voluntary Sector - 15 October 2014

- **Chill Out Fund 2014/15 - October 2014** 2014/079
*Ruth Ashwell, Youth, Engagement & Opportunities - Service
Manager Tel: (01865) 810649*

Cabinet Member for Public Health & the Voluntary Sector - 26 November 2014

- **Chill Out Fund 2014/15 - November 2014** 2014/098
*Ruth Ashwell, Youth, Engagement & Opportunities - Service
Manager Tel: (01865) 810649*



Forward Plan September - December 2014

Notice of an Additional Item for the Cabinet Member for Adult Social Care Agenda

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Adult Social Care on 16 September 2014 is not in the Forward Plan.

In Summer 2014 there was an original intention to re-tender the Owen's Way contract under the existing Learning Disabilities Framework but it has recently been recognised that it would be better to align this service with other similar services to be tendered under the new Learning Disabilities & Physical Disabilities Framework in April 2015.

The decision now required needs to be taken by the Cabinet Member for Adult Social Care on 16 September 2014 in order to provide stable service continuity whilst a new Framework Agreement is put in place.

Cabinet Member for Adult Social Care, 16 September 2014

Request for Exemption from Contract Procedure Rules (CPR) – Supported Living Service – Owens Way

To determine a request for exemption from CPR for Supporting Living Service – Owens Way.

Decision Maker and Target Date: **Cabinet Member for Adult Social Care, 16 September 2014**

Key Decision: *No*

Exempt Information: *None*

Consultations: County Solicitor and Finance Business Partner - SCS

Report By: Director for Social & Community Services

Contact: Samantha Broadbent, Commissioning & Contracts Officer Tel: 07917 534264
Ref: 2014/149

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

4 September 2014